



# JEEVIKA

An Initiative of Government of Bihar for Poverty Alleviation

**Bihar Rural Livelihoods Promotion Society  
State Rural Livelihoods Mission, Bihar**



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Date : 28.04.2016

### Office Order

This is in continuation of the Office Order circulated earlier vide BRLPS/0252 dated 22.04.2016.

Keeping in view the extreme hot conditions, time schedules of meetings are being preponed as per the following :-

- |  |                            |
|--|----------------------------|
| A. 3 <sup>rd</sup> May - Saharsa         | - 10.00 a.m. to 12.00 Noon |
| B. 4 <sup>th</sup> May - Darbhanga       | - 09.30 a.m. to 11.30 a.m. |
| C. 11 <sup>th</sup> May - Saran (Chapra) | - 09.30 a.m. to 11.30 a.m. |

2. The following senior officials from SPMU would be deputed for providing support, handholding and guidance to the local DPMs :-

#### **A. Saharsa :-**

- Mr. Rajiv Kumar Singh - Administrative Officer
- Mr. Anand Shankar - SPM - HRD
- Mr. Jiban Kumar Jha - SPM - Insurance
- Mr. Pawan Priyadharshi - PM - Communication
- Mr. Niraj Kumar - PM - Entitlement

#### **B. Darbhanga :-**

- Kumar Anshumaly - Director
- Mrs. Mahua Roy Choudahry - PC - G&KM
- Mrs. Archana Tiwary - SPM - SD
- Mr. Jitendra Kumar - SPM - Jobs
- Mr. Ritesh Kumar - PM - IB

#### **C. Saran :-**

- Mr. Rajiv Kumar Singh - Administrative Officer
- Mrs. Mahua Roy Choudhary - PC - G&KM
- Mrs. Archana Tiwary - SPM - SD
- Mr. Pankaj Kumar - PM - M&E

Besides, Ms. Namrata Vilochan, Consultant Prohibition would also be there at Saharsa and Saran to support the local teams.

These officials should move to the place of deputation 2 days ahead of the schedule.

3. Instructions with regard to safety and security of the participants circulated vide above mentioned office order are reemphasized. Besides -

- Adequate number of generators with backup arrangements should be ensured.
- Proper fitting and secure fixture of ceiling fans, firmly fixed bamboos, wires etc. should be ensured with utmost care.
- Spacing between groups of SHG members belonging to different blocks should be adequate and clearly earmarked. Spacing should be such that it could provide easy passage for participants.
- For ensuring earlier departure of SHG members immediately after conclusion of the meeting, there has to be adequate number of counters for service of food to the participating community members.
- As it is summer, utmost care shall be taken to avoid any inflammatory substance at the venue.
- Emergency exit and evacuation plan to provide space for exit entry should be ensured.

These arrangement should be made as per local convenience and in consultation with the District Administration.

4. Other appropriate arrangements should be ensured as per immediate requirements under supervision of the District Administration and in consultation with the SPMU team as mentioned above.

With the above additions, compliance of the instructions should be ensured.

District Magistrates are requested to oversee and make alterations as deemed appropriate.

  
(Balamurugan D.)  
Chief Executive Officer

**Copy to :**

1. Concerned DPMs/Deputed SPMU officials
2. All PCs/SPMs/PMs/CFO/SFMs/AO/Director/OSD.